

# **WRITING**

## General Guidelines

# Writing – General Guidelines

**Answer** the question and **include** the information asked for

**Plan** and **organise** your ideas logically

Use **accurate** and **varied** grammar, vocabulary and punctuation

MY THREE FAVORITE  
THINGS ARE EATING MY  
FAMILY AND NOT  
USING COMMAS.

# Writing – General Guidelines

Avoid repetition, use **synonyms**

Make sure **you don't sound Slovak** or like google translator

*Where was, there was ....*

*The cake baked my mum.*

*Swedish tables*

*She likes animals like me*



**Use an English-English dictionary to find the meaning you need.**

# Writing – General Guidelines

Organise your work in **paragraphs**

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# Writing – General Guidelines

Use the language asked for

Use linking words

Don't write too much or too little

Check your work carefully



# Writing – General Guidelines

- Personal/ formal letters (e-mails): a letter to a friend, a covering letter, an enquiry, a complaint ....
- A description of a place, person, an event
- An opinion essay
- For and against essay
- A narrative/ story
- A review of a film/ book
- An article

And remember:

*The more you READ, the easier  
it is for you to WRITE.*

## TEN AMAZING BENEFITS OF READING BOOKS



- 📖 Strengthens your writing skills
- 📖 Improves your memory and focus
- 📖 Enhances your imagination
- 📖 Increases your vocabulary
- 📖 Expands your knowledge
- 📖 Stimulates your brain
- 📖 Boosts your mood
- 📖 Deepens empathy
- 📖 Helps you relax
- 📖 Lowers stress

